

Policy Name	Supplementary Events Policy
Overview	The Supplementary Events Policy provides a clear framework for the approval, conduct, and management of events held under the authority of AgShows NSW member societies outside their main annual show. It ensures all supplementary activities—such as horse competitions, livestock events, and community functions—are safe, insured, and consistent with AgShows NSW standards. The policy supports risk management, insurance compliance, and Group oversight while maintaining event quality and avoiding scheduling conflicts. It also sets expectations for conduct, branding, and reporting to uphold the integrity and reputation of agricultural shows, encouraging member societies to deliver engaging, well-managed community events year-round.
Review Date	November 2027
For	Directors, employees (full-time, part-time, casual)
Related Policies	
Policy Register	

- **PART 1: ALL SUPPLEMENTARY EVENTS**
- **PART 2: SHOW HORSE SUPPLEMENTARY EVENTS AND COMPETITIONS (for RAS Performance)**

PART 1: ALL SUPPLEMENTARY EVENTS

1. Purpose

To ensure consistent, transparent, and fair classification, approval, and oversight of supplementary events conducted under the banner of Agricultural Shows affiliated with AgShows NSW. This policy is designed to:

- Support risk management and insurance compliance.
- Avoid event conflicts and uphold show standards.
- Maintain performance recognition standards under RAS guidelines.
- Ensure alignment with the objectives and values of AgShows NSW.

2. Definitions for the purpose of this policy:

Group: The Office Bearers representing the member organisations' Group for approval of Supplementary Events

Show Horse Events: Horse events conducted by member organisations for RAS Performance purposes.

Supplementary Event is any activity, exhibition, or competition not forming part of the main Annual Agricultural Show program but delivered under the name or

authority of the Agricultural Show Society. These events:

- May or may not involve livestock, horses, or agricultural content.
- Are held outside the core Annual Show dates.
- Aim to enhance community engagement, public interest, or member activity.
- Are not essential to the show's annual program.

Unreasonably withheld: The Group must not deny a member organisations consent to hold a supplementary event without good or fair reason.

3. Types of Supplementary Events

- Horse Events/ Competitions:** Full Ring event Program, Hack days, novelty events, gymkhanas, Showjumping, Campdraft, Team Penning, clinics,
- Other Livestock Events Competitions:** Sheep, Cattle, Poultry, Goats, Alpacas,
- General:** Christmas Stalls, fireworks Markets, food and wine expos, talent contests, machinery showcases, petting zoos. This list is not exhaustive.

4. Insurance and Compliance

All supplementary events must be:

- All supplementary events must be insured either through the AgShows NSW umbrella policy or a third party approved alternative.
- Included in the Annual Insurance Declaration:** If conducted by a Member Society, The Annual Insurance Declaration must include estimated attendance and event revenue.
- If a new event is organised after Declaration submission, the Member Society must notify AgShows NSW, providing the event information documentation as below. Failure to report these figures correctly may affect coverage or future eligibility.

5. Approval of Supplementary Events

- Show Horse Events** (for RAS performance purposes) – **Group approval required.** Refer to details for Show Horse Events and Competitions below.
- Other Horse Events** (such as pony club, novelty events, gymkhanas, showjumping, campdraft, team penning, clinics etc): Registered on the AgShows NSW Event Calendar and Website.
- Livestock Events Competitions:** (sheep, cattle, goats and pigs etc). Registered on the AgShows NSW Event Calendar and Website
- General:** (markets, art shows, field days, swap meets, car boot sales etc). Registered on the AgShows NSW Calendar and Website, if Member Society requires.

Approval Documentation must Include:

- Event name and type

- Proposed date and location
- Responsible organiser and contact details
- Target audience
- Estimated attendance and event revenue
- Risk and insurance considerations
- Summary of consultation undertaken with insurer and AgShows NSW Head Office.

6. AgShows NSW to review Supplementary Events data annually

7. Event Standards and Branding

- Supplementary events must meet reasonable standards of dress and behaviour expected of AgShows NSW affiliates.
- All participants must abide by the AgShows NSW Code of Conduct
- Use of the Member Society's name, branding, or affiliation should reflect the quality and values of the organisation.
- Where complaints or concerns are raised about event standards (e.g. presentation, conduct), these may be reviewed and addressed by AgShows NSW.

PART 2: SHOW HORSE SUPPLEMENTARY EVENTS AND COMPETITIONS (for RAS Performance)

8. Supplementary Show Horse Events

- Supplementary Show Horse Events must be approved by their Group. That approval will not be unreasonably withheld
- Once approved, the **Group Secretary must notify AgShows NSW** who will add it to the Website
- Supplementary Show Horse Events must not clash with neighbouring show dates or impact other affiliated events in their region.
- A minimum Interval of one (1) month must separate the Annual Show and any supplementary show horse event.
- Multiple show horse events held over consecutive days or weekends on the same showground, may be considered as a single performance for RAS purposes if programs are similar or overlapping.

9. Show Horse Event Limits

To prevent over-saturation and maintain event quality:

- A maximum of **one (1) supplementary show horse event per calendar year** may be conducted under a Member Society's banner, outside the Annual Show.
- Exceptions must be requested in writing and are subject to approval by the AgShows NSW Governance or relevant Committee.
- Societies running multiple shows or series must clearly differentiate between official shows and supplementary events in their planning

and reporting.

10. Horse Committee – Equestrian Events

The Member Society Horse Committee must be consulted regarding:

- Event format and schedule
- Animal welfare and swabbing protocols
- Breed/class relevance
- Appropriate judges or stewards
- Risk and safety considerations

The Horse Committee may issue specific guidance or standards to be followed.

Version Control

Version	Date	Notes	Authorised By
1	27 November 2025	Approved pending minor updates	Board
2	1 January 2026	Effective Commencement	